

ART RENTAL POLICY

Rental Period

- Minimum 12 month renewable contract (renewable on mutual agreement of client, artist or consignee, and Workman Arts)
- A valid credit card is required on file for individual renters.
- All renters will be granted a seven day grace period after the expiry date shown on the rental agreement to return the works rented.
- If at the end of business on the seventh day in the grace period the works have not been returned, Art Rental and Sales will consider this explicit consent from the renter to automatically renew the rental contract for an additional one month period under the same terms and conditions of the rental agreement and the rental return policy, starting the day following the expiry date on the previous rental contract.

Rental Fees

- Fees calculated at 3% of selling price
- Rental Fees start at \$15/month
- Administration fees calculated at 20% of total renting price

Delivery and Installation

- Workman Arts can arrange delivery and professional installation of artwork. Renter is responsible for all costs associated with transport and installing.
- Delivery and Installation Fees start at \$100 and vary depending on number of artworks rented and delivery distance.

Payment

- Client/Lessee is invoiced for the full period of the Agreement (which is 12 months minimum).
- Payment must be made before the delivery/installation of the works.
- Installation and Delivery are charged separately and must be paid in advance.
- After finalizing the selection of artworks, Workman Arts requires the Client/Lessee to provide insurance coverage on the artworks rented. Artworks are then placed on a contract (Agreement).
- The Client (or Lessee) assumes all risks for the work (other than the natural deterioration of the work) once it is in their possession.
- Artwork must be insured for 100% of the value of each work.

Sale of Artwork

- Up to 12 months rental payments may be applied to purchase price.
- Employees wishing to buy artwork rented by their business or company may deduct up to 12 months rental payments from the purchase price.
- If the Client/Lessee is interested in purchasing the artwork, Workman Arts will notify the artist and the final sale will be negotiated. Workman Arts takes no

commission and assumes no liability for agreements between the artist and the purchaser.

- If a rented work is being considered for purchase by a third party, Workman Arts will contact the Client/Lessee to see if they would like the piece to be replaced, otherwise the piece can be acquired by the purchaser after the rental agreement is ended.
- The Artist must be paid the full negotiated sale price prior to the artwork being removed from the venue/lessee premises.

Property

- All works listed in the contract/agreement are the property of the Artist until they have been purchased and the Artist has been paid in full for these pieces.

Condition of Artwork

- Workman Arts shall ensure that artwork supplied is in a condition ready for display.
- All works shall remain in a state of good repair while in possession of the Client/Lessee.

Damage of Artwork

- The Client/Lessee will be held responsible for any loss or damage caused by client negligence including breakage of glass.
- The Client/Lessee shall contact Workman Arts immediately to notify if damage occurs. The Artist must consent to any restorations or repairs in writing.

Liability

- The Client/Lessee is liable for all loss, damage or theft of the rented artwork.

Alterations

- Client/Lessee shall not alter the rented artwork in any way.

Artist's Copyright

- All rights reserved. No part of any artwork may be reproduced, or transmitted in any form or by any means, digital, mechanical, photocopying, recording, or otherwise without the prior permission of the Artist.

Termination of Agreement

- The Client/Lessee is required to give at least one month notice of termination in order to receive a refund for the remainder of the rental term.
- The Delivery/Installation fees occurred is non-refundable.
- The Admin fee is non-refundable and is calculated on the original rental agreement dates.
- The Client/Lessee is responsible for any Delivery/De- installation fees which will be invoiced separately

Expiry of Agreement and Return of Artwork

- Prior expiry of Agreement, Workman Arts will contact client regarding the renewal of the Agreement or a changeover of art selection. Arrangements can be made in order to assist in return of the artworks.

Contact:

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